

Date:

TO

MARJAN HUMAN RECOURCES DEVELOPMENT
50 Purana paltan, 7th Floor,
Ruhama Mansion Suit A/B Dahaka-1000
Bangladesh
RL-1081

DEMAND LETTER

Dear Sir,

We [**COMPANY NAME**] organized under the laws of QATAR hereby appoint you, M/S. **Marjan Human Recourses Development, License No. RL-1081** to be our lawful attorney and agent in Bangladesh for processing the respective affairs for recruiting manpower as follows.

SL	CATEGORY/PROFESSION	QUANTITY	SALARY PER MONTH
1			
TOTAL =			

Terms & Conditions of the contract as follows:

1. Period of Employment : 3 Year's
2. Place of Employment : Anywhere at QATAR
3. Probationary Period : 3 months
4. Working hours : 8 Hours Per day
5. Accommodation : Provided by the company
6. Food : Provided by the company
7. Transportation : Provided by the company
8. Ticket : One way Free (after complete of contract)
9. Overtime : As per QATAR labor laws
10. Medical benefits : As per QATAR labor laws
11. All other facilities : As per QATAR labor laws
12. All other conditions of services shall be in accordance with the QATAR labor law

We appreciate your kind consideration on this undertaking.

Thanking you,

NAME OF THE AUTHORISED PERSON

DESIGNATION

[COMPANY SEAL]